

ROYDON PARISH COUNCIL

Minutes of an Ordinary Parish Council Meeting held on Thursday 3rd July 2025 at 7.10pm at Pott Row Village Hall

In Attendance:

Councillors: Suzi Pimlott (Chair), Neville Fletcher, Colin Manning, Colin Nichols, Michael Rae, Marc Starling, Tim Tilbrook
Clerk – Pippa Winson

27/25 To consider apologies for absence.

None.

28/25 To consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.

None.

29/25 To approve the minutes of the Parish Council meeting held on Thursday 8th May 2025.

Having been circulated prior to the meeting, the minutes were amended, agreed and signed.

30/25 To record Councillors' declarations of interest on Agenda Items.

None.

31/25 Public Speaking.

(a) Borough/County Councillor Report: None.

(b) Members of the Public: None.

32/25 Village Sign

Robert Norfolk attended and gave an update on the work that he has completed on the village sign. He also advised on future maintenance and recommends that it is washed down with clean water every three months and suggests loosening and greasing the bolts. He has provided maintenance information at the back of the book that he has created. It was agreed that 7 copies of the book would be ordered.

33/25 Matters arising.

None.

34/25 Correspondence received (for info only).

Various – via email.

35/25 Ground/Surface Flooding

No plan has been received from Anglian Water. M Rae advised that Chris Rust has surveyed the land and is waiting for his report.

36/25 Highways

Low Road potholes marked but works not yet done. 30mph sign from A148 direction on Station Road is obscured and needs vegetation cutting back. At the mouth of Rectory Close the drains are blocked with weeds.

37/25 Speedwatch

S Pimlott advised that she will volunteer if no-one else is interested. Potentially interested in sharing the SAM2.

38/25 Hudson Fen Leisure

Car boots still ongoing and going well.

39/25 Roydon Common

Common is being cut.

40/25 NWT

No further update from NWT. The Borough Council have been trying to educate walkers along with the NWT rangers. Will wait to hear back.

41/25 Station Road Bus Stop

S Pimlott advised that she hadn't heard from him.

42/25 Roydon Crossroads Bus Stop

Clerk will chase up NCC re meeting to discuss bench/shelter and dropped kerb.

43/25 Village Litter Pick

No date yet for next one.

44/25 Asset Maintenance

Quote received for noticeboards and all agreed to accept the quote of £178.58 + VAT.

45/25 C.I.L – Potential Applications

Nothing to discuss. CIL spending criteria review being undertaken by BCKLWN.

46/25 Defibrillator

Congham have recently installed a defibrillator and clerk will contact them to ask who installed theirs.

47/25 Kings Coronation Tree

Plaque and tree guard will be installed when replacement tree planted.

48/25 Gov.Uk Email address

Some councillors still to set up. S Pimlott asked if everyone could get their email accounts set up. S Pimlott, M Starling and C Manning are all using theirs.

49/25 Finance

- (a) NALC – All agreed to subscription renewal of £154.13 plus £70 for website hosting.
- (b) Payments: Insurance - £424.66, A Woodhouse (Grass cutting) - £562.50, BCKLWN (dog bin collection for 25/26) - £527.28, Bench - £219.08, NCC - £3189.79, M Pearson (Internal Audit) - £80.00, London Hearts (Defib) - £3089.79.
- (c) Wayleave payment received from UKPN - £161.85.
- (d) Reviewed Internal Auditor's report.
- (e) Annual Return: Return:
 - (i) Annual Governance Statement on Annual Return agreed and signed.
 - (ii) Annual Return Accounting Statements agreed and signed.

50/25 Planning

No updates or applications to consider.

51/25 To receive Councillors Concerns and items for next meeting agenda.

None.

52/25 Next meeting is scheduled for Thursday 4th September 2025.

Meeting closed 8.17pm

Chairman Date